



# COLLIN COUNTY

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**To:** Collin County Commissioners Court

**From:** Jeff May, County Auditor

**Date:** April 15, 2015

**Re:** District Clerk Indemnification request

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I received and reviewed the attached indemnification request by Andrea Thompson. This particular incident does not fit within the parameters of the policy because technically no funds were lost or missing, but there is a liability created as a result of the incident so the indemnification process is the best mechanism to remedy the situation.

After review of the situation I do not believe there was any negligence or criminal activity on the part of Ms. Thompson so the Commissioners Court is authorized to choose to indemnify her according to the policy. This liability was created due to a clerical error. Ms. Thompson has since created an additional process to prevent this from reoccurring. Ms. Thompson addressed the situation with her employees and changed processes to help prevent this from reoccurring. I recommend that the Commissioners Court indemnify Ms. Thompson.